WESTRIDGE HOMEOWNERS’ ASSOCIATION

Board of Directors Meeting

Wauconda-Township Hall

505 W. Bonner Rd., Wauconda, IL

MEETING MINUTES

Wednesday, September 6, 2023

1. Meeting Called to Order at 6:33 pm by President – Mark Kurtzer
2. **Established Quorum**: Mark Kurtzer, Denise Gault, Mike Zvaig were present. Also present were Becky Reynolds and Paul Reynolds of PBR Management Group, LLC.
3. **Approval of the Agenda**: Motion by Mike Zvaig seconded by Mark Kurtzer. With all in favor, the agenda was approved.
4. **Open Forum**: 3 homeowners were present.
5. **Approval of Minutes**: A motion was made by Mike Zvaig and seconded by Mark Kurtzer to accept the minutes as submitted from the May 23, 2023, meeting. With all in favor, minutes approved.
6. **Financial Report**: with a motion made by Denise Gault and seconded by Mark Kurtzer to accept the financial report for July 2023. With all in favor, financials approved.
7. **2024 Budget:** With a motion made by Mike Zvaig and seconded by Denise Gault to accept and approve the 2024 budget in the amount of $125.00 per year per unit. With all in favor, the 2024 budget approved.
8. **Reserve Bank Account**: with a motion made by Mike Zvaig and seconded by Denise Gault to use $20,000 of the reserve account and place in a CD with Blackhawk Bank. A request for a roll call. Mark-aye, Denise-aye, and Mike-aye. With all in favor The CD was approved

Meeting adjourned at 7:30 pm- motion by Mike Zvaig, seconded by Denise Gault all in favor.

Respectfully Submitted,

Becky Reynolds *CMCA*

Community Association Manager WHOA